Tax and Bill

Currently customers can pay tax and bills via SCB Business Net. There are 2 major services 1. Pay tax (Revenue Department) and 2. Electricity Bills (MEA)

<u>Remarks</u>:

1. User's Role can be defined as follow:

   - Maker : create and edit transactions
   - Verifier : verify transactions
   - Signer : authorize transactions created by Maker

   Remarks: one user can have authority to all this 3 roles at the same time.

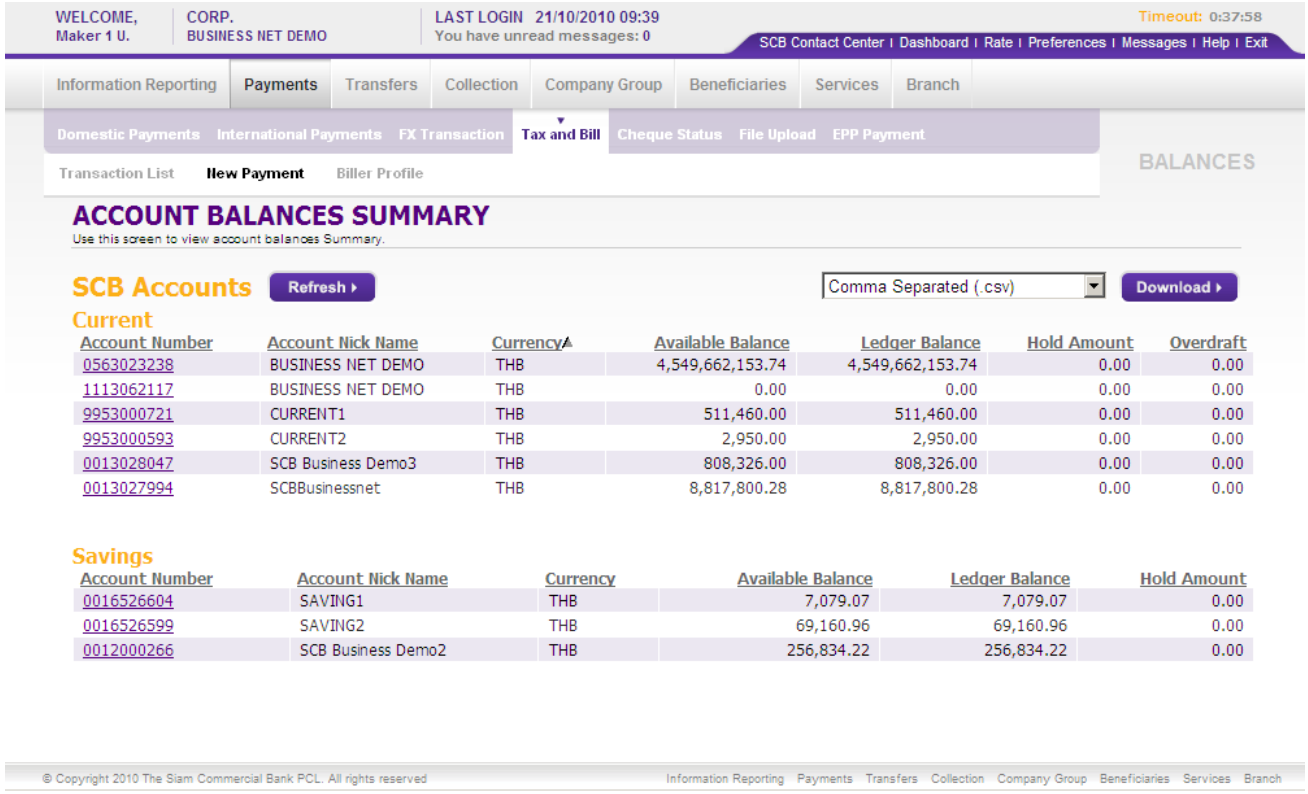
2. User that are "Maker', 'Verifier' and 'Signer' at the same time, if that particular user created a transaction, that user can not verify or sign the same transaction he created.

3. Customer can limit their Transaction Limit and Company Daily Limit on the paper application.
4. Transaction Status after create : Ready to Sign, Ready to Verify (in case of "Verifier" step)
5. Transaction Status after sign **:** In progress > Success or Fail
6. In case of 2 Signers , status will change to "Partially Signed" > then after 2nd signer > In progress

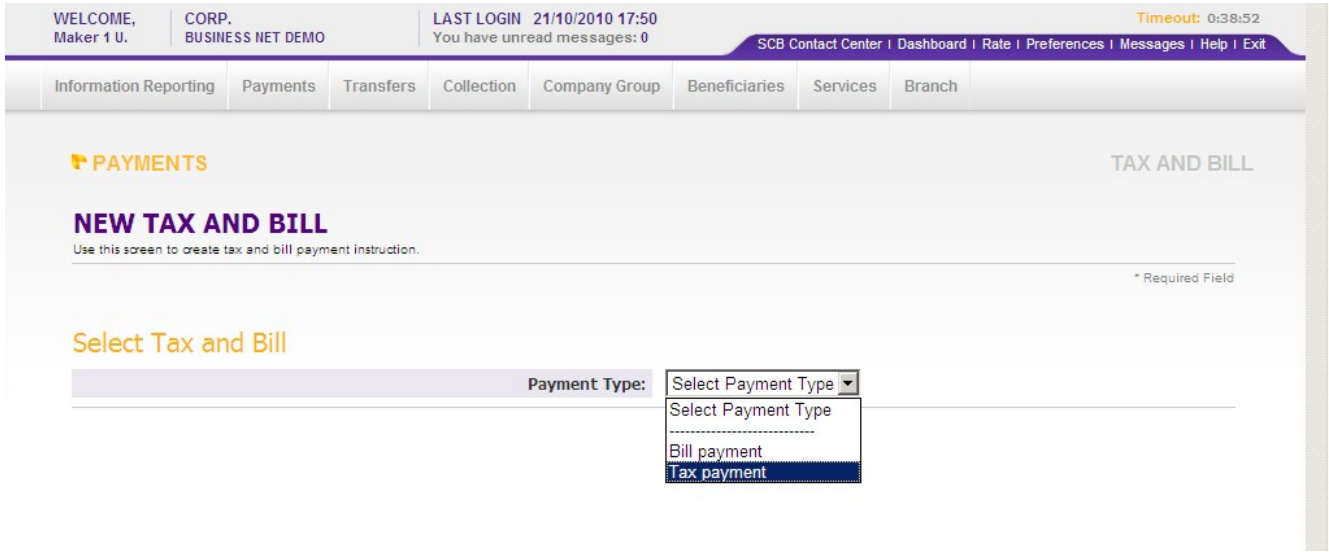
Tax and Bill (Utility Payment)

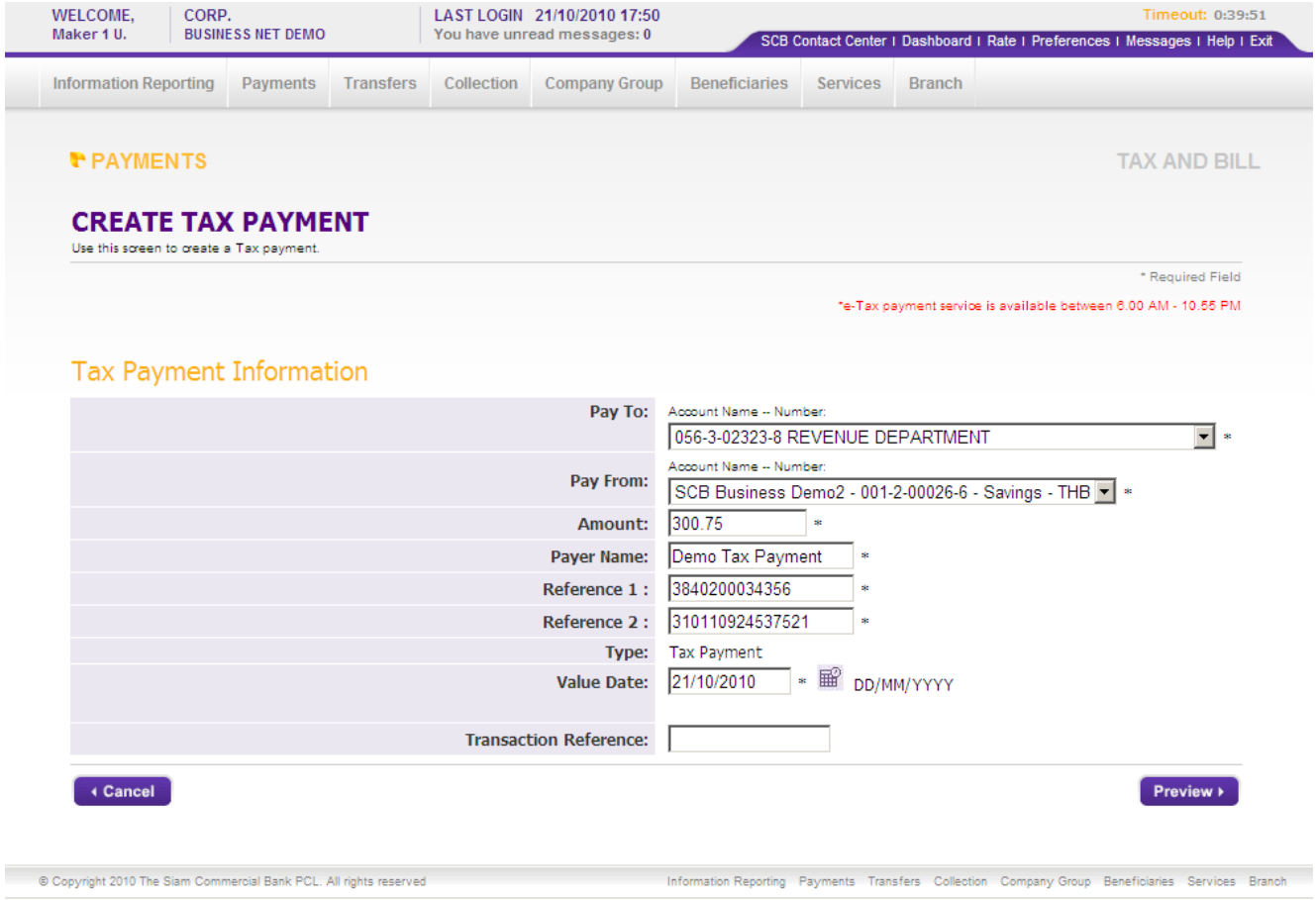
- **How to create transactions >> Maker**

1. Select Payments > Tax and Bill > New Payment



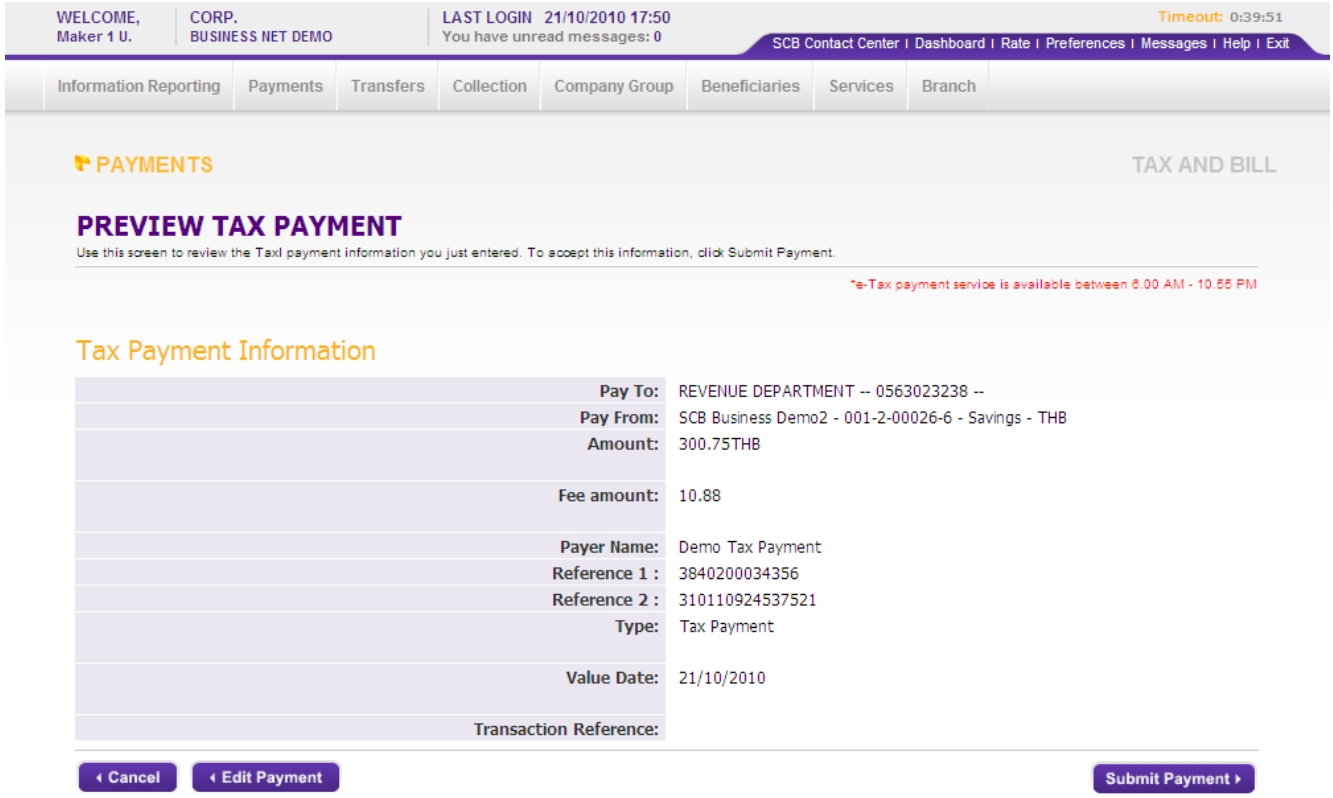
2. Select "Tax Payment " from drop down list and fill in required fields



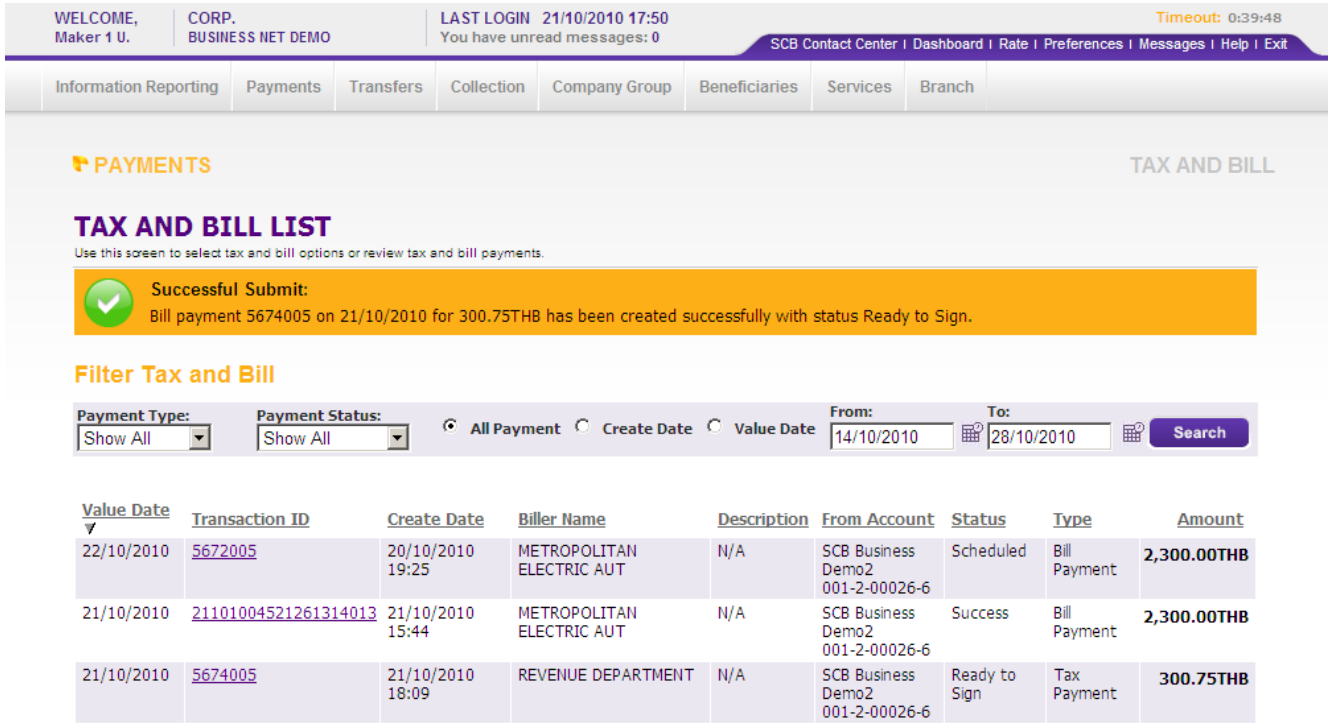


2.1	Pay To	Revenue Department
2.2	Pay From	Debit Account
2.3	Amount	Payment amount
2.4	Payer Name	Insert payee's name
2.5	Reference 1	Customer Tax ID or Personal ID
2.6	Reference 2	Control Code
2.7	Value Date	Value date of transaction

3. After enter details , click "Preview" to preview and verify correctness. If you need to edit, click "Edit Payment " or click "Submit Payment" to confirm transaction



4. Status will be displayed as "Ready to Sign'. 'Signer' need to login to sign transaction

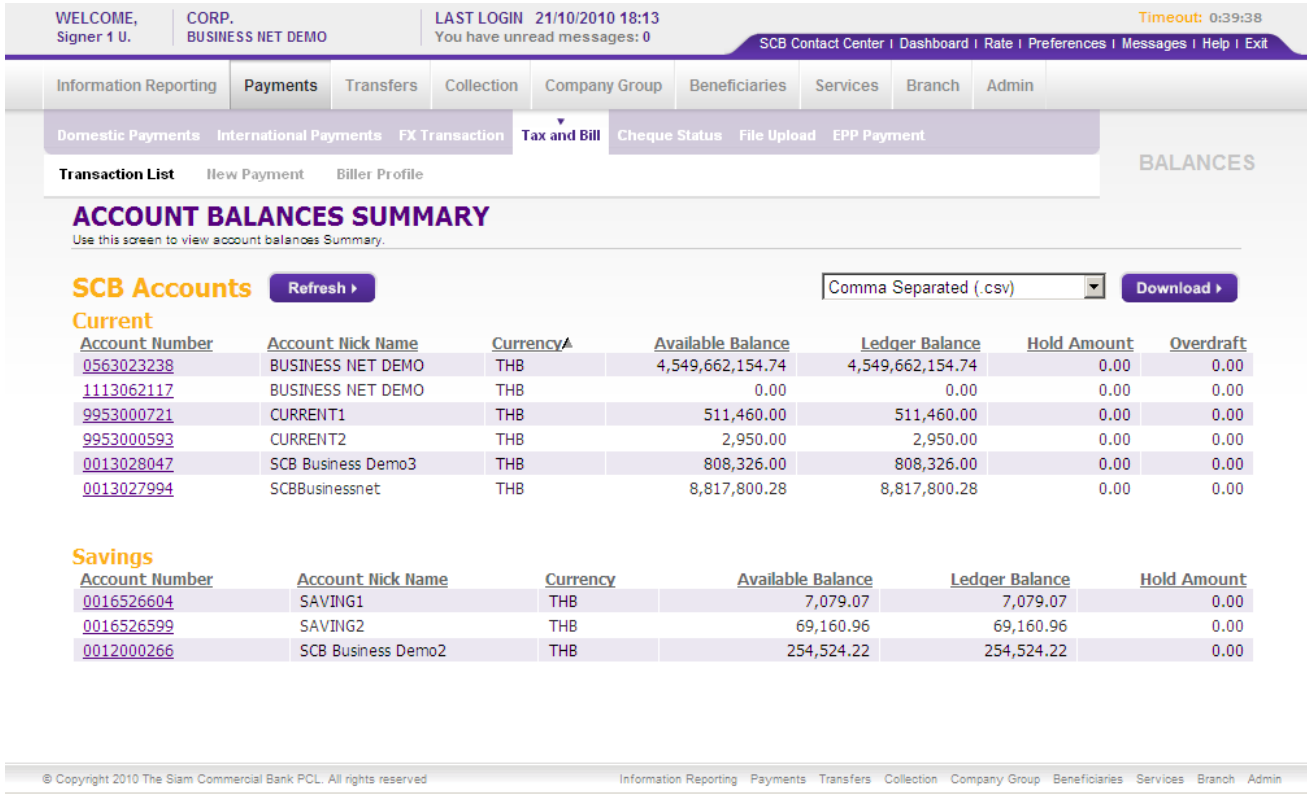


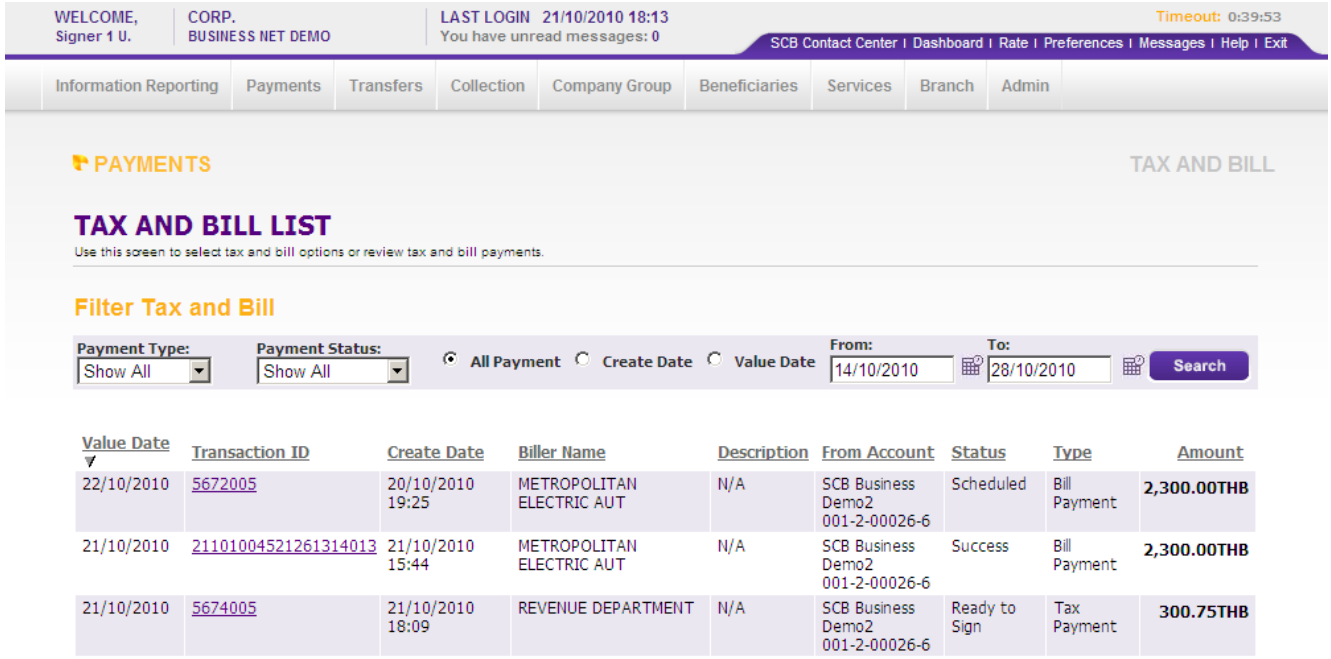
Remarks: If transaction need verifier, 'Status' will be displayed as Ready to Verify , 'Verifier' must login and verify transaction. Signer can then login to sign

Tax Payment

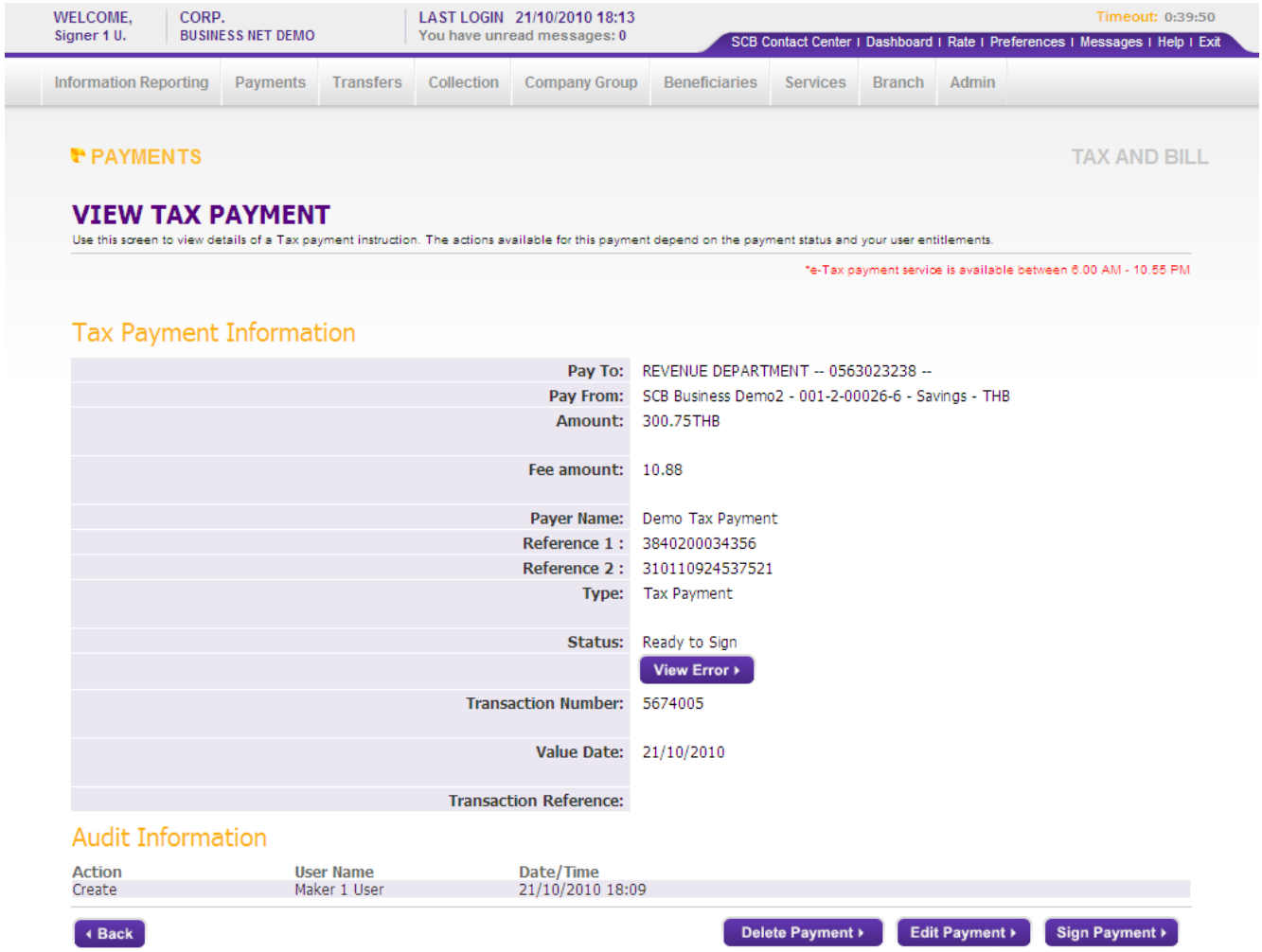
- **How to authorize >> Signer**

1. select Payments > Tax and Bill > Transaction List : select Transaction ID to authorize

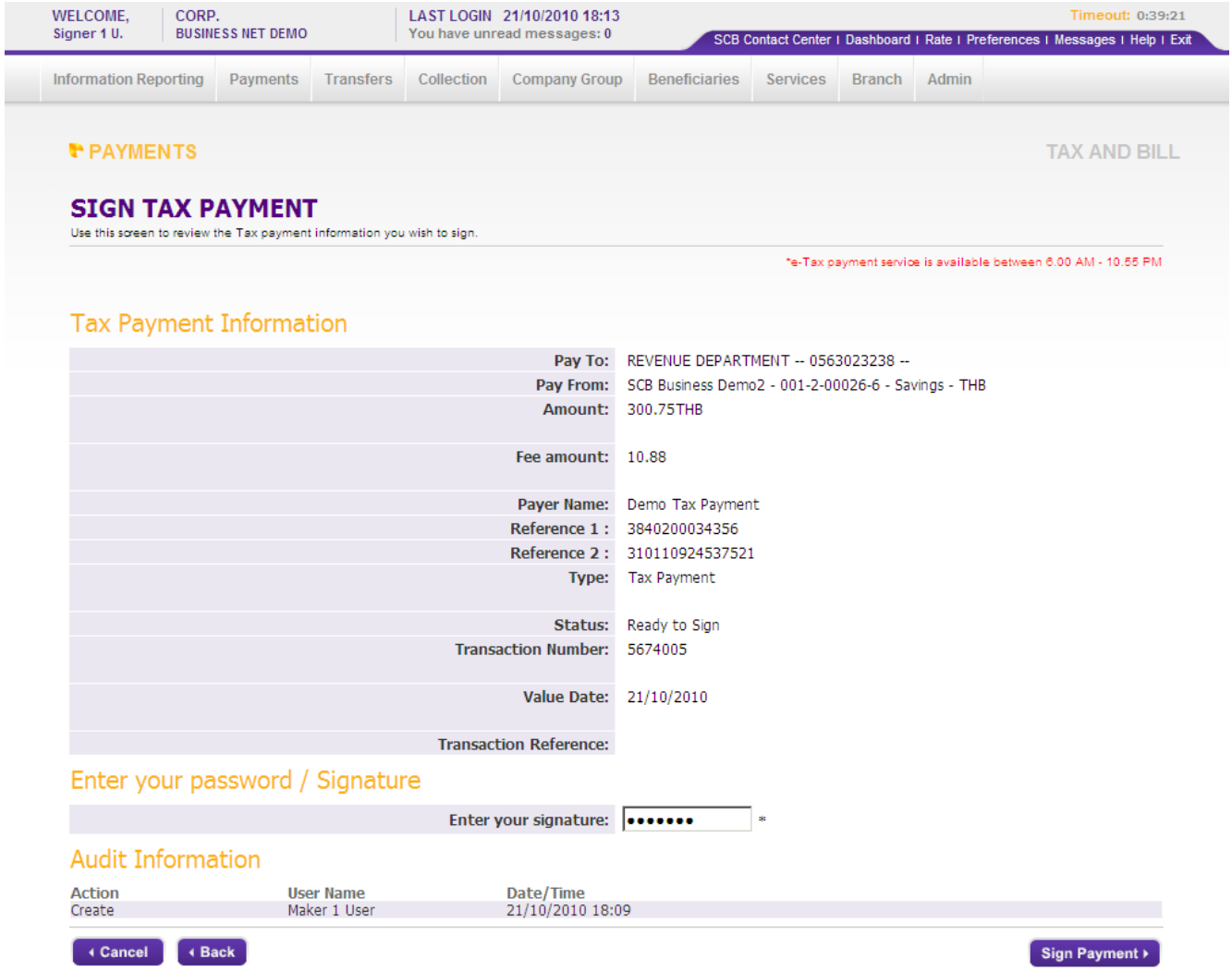




2. After checking details, click "Sign Transfer" in order to authorize transaction.



3. Enter ' Password' or 'Token Response' on ' Enter Your Signature '. Then click “Sign Payment” to authorize transaction or click “Back” or “Cancel” to go to previous page.



4. After sign transaction, status will be displayed as "In progress" which mean bank is processing your transaction. Last status will be 'success'

WELCOME, Signer 1 U. | CORP. BUSINESS NET DEMO | LAST LOGIN 21/10/2010 18:13 | You have unread messages: 0 | Timeout: 0:39:51

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PAYMENTS — TAX AND BILL

TAX AND BILL LIST

Use this screen to select tax and bill options or review tax and bill payments.

Successful Submit:
Bill payment 21101006281261314021 on 21/10/2010 for 300.75THB has been signed successfully. New status is In Progress.

Filter Tax and Bill

Payment Type: Show All | Payment Status: Show All | All Payment | Create Date | Value Date | From: 14/10/2010 | To: 28/10/2010 | Search

Value Date	Transaction ID	Create Date	Biller Name	Description	From Account	Status	Type	Amount
22/10/2010	5672005	20/10/2010 19:25	METROPOLITAN ELECTRIC AUT	N/A	SCB Business Demo2 001-2-00026-6	Scheduled	Bill Payment	2,300.00THB
21/10/2010	21101004521261314013	21/10/2010 15:44	METROPOLITAN ELECTRIC AUT	N/A	SCB Business Demo2 001-2-00026-6	Success	Bill Payment	2,300.00THB
21/10/2010	21101006281261314021	21/10/2010 18:09	REVENUE DEPARTMENT	N/A	SCB Business Demo2 001-2-00026-6	In Progress	Tax Payment	300.75THB

WELCOME, Signer 1 U. | CORP. BUSINESS NET DEMO | LAST LOGIN 21/10/2010 18:39 | You have unread messages: 0 | Timeout: 0:38:04

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PAYMENTS — TAX AND BILL

TAX AND BILL LIST

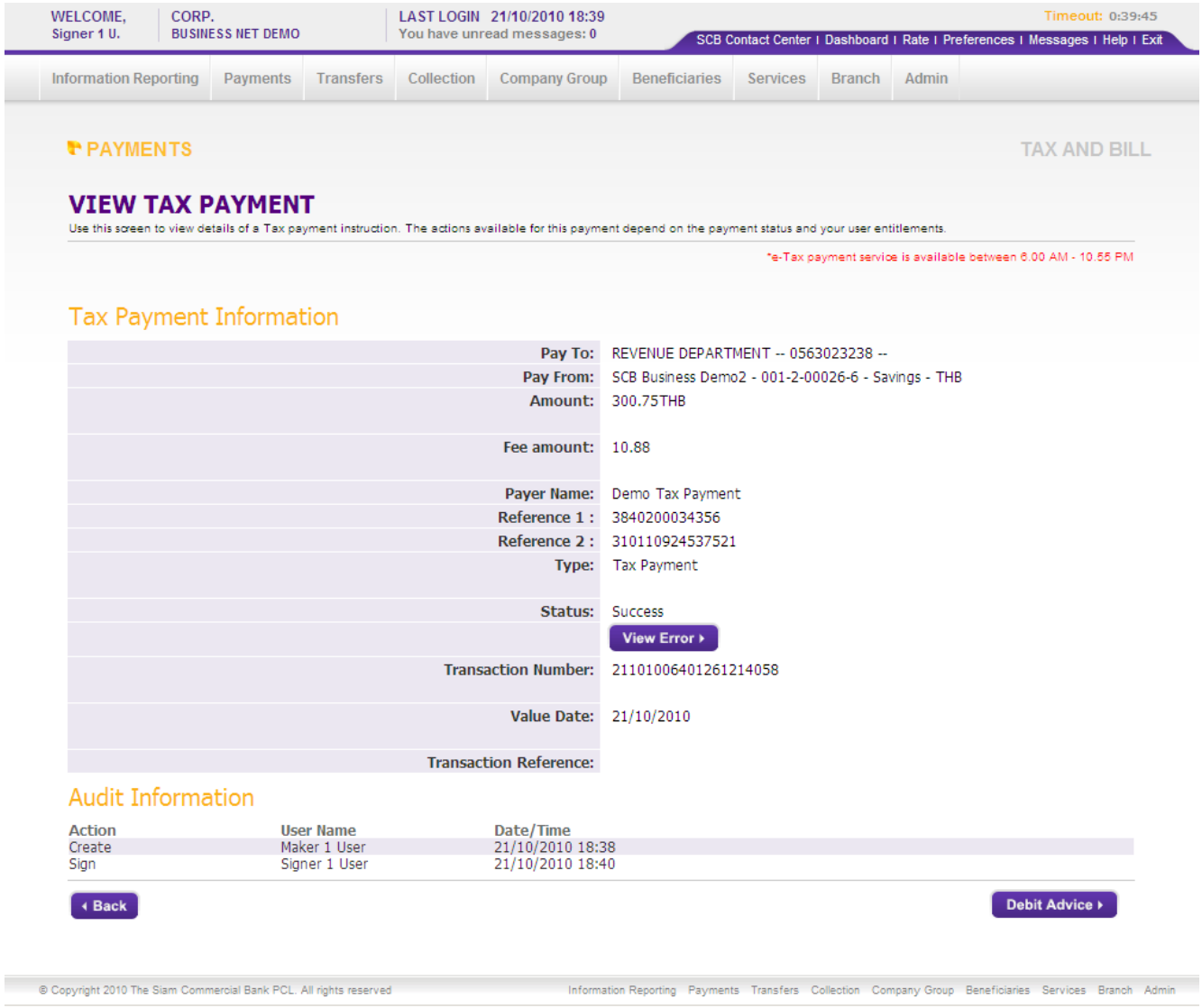
Use this screen to select tax and bill options or review tax and bill payments.

Filter Tax and Bill

Payment Type: Show All | Payment Status: Show All | All Payment | Create Date | Value Date | From: 15/10/2010 | To: 29/10/2010 | Search

Value Date	Transaction ID	Create Date	Biller Name	Description	From Account	Status	Type	Amount
22/10/2010	5672005	20/10/2010 19:25	METROPOLITAN ELECTRIC AUT	N/A	SCB Business Demo2 001-2-00026-6	Scheduled	Bill Payment	2,300.00THB
21/10/2010	21101004521261314013	21/10/2010 15:44	METROPOLITAN ELECTRIC AUT	N/A	SCB Business Demo2 001-2-00026-6	Success	Bill Payment	2,300.00THB
21/10/2010	21101006281261314021	21/10/2010 18:09	REVENUE DEPARTMENT	N/A	SCB Business Demo2 001-2-00026-6	Success	Tax Payment	300.75THB

5. You can download debit advice by click on "Debit Advice".

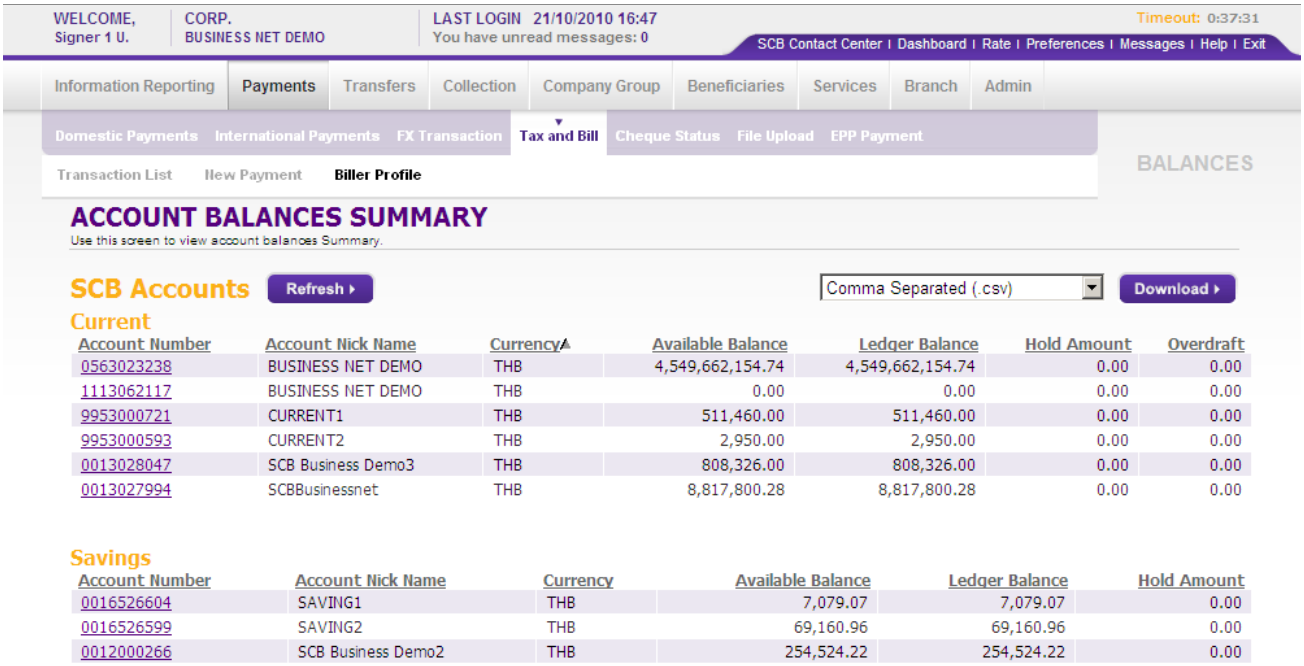


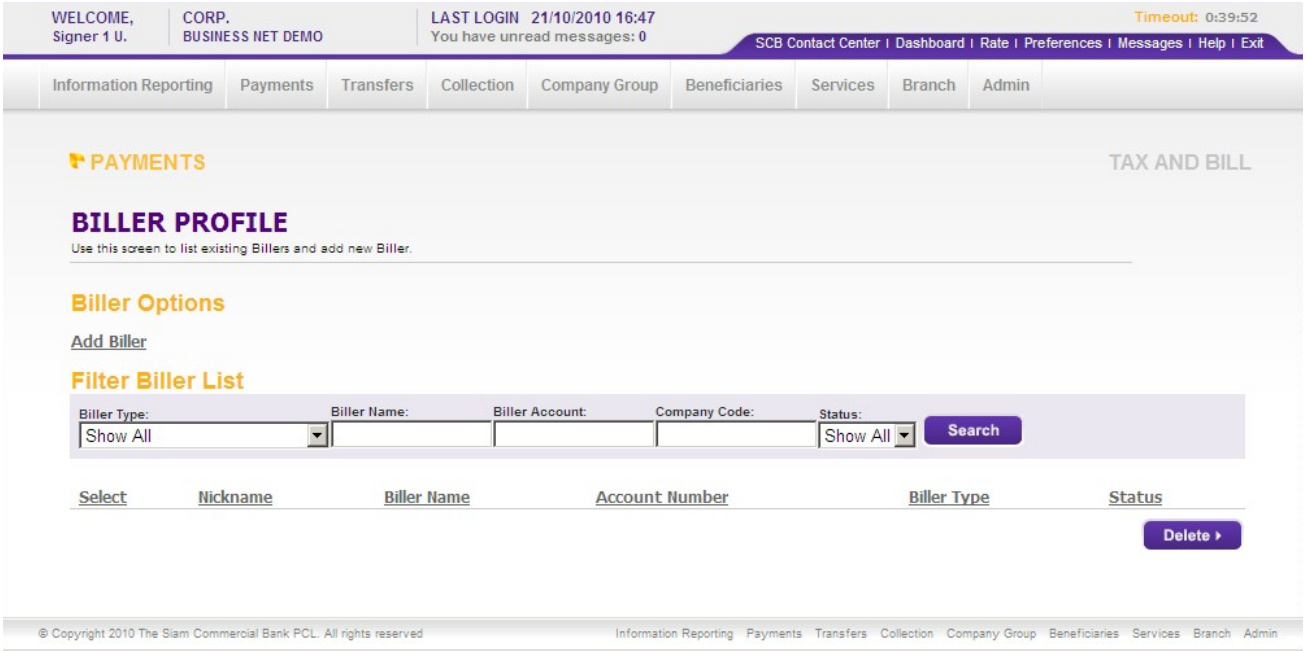
Bill Payment – Electricity Bill (MEA)

In order to pay Electricity bill (MEA) , there are 2 steps : 1. Add Biller Profile 2. Create transactions

- **How to add biller >> Add Biller**

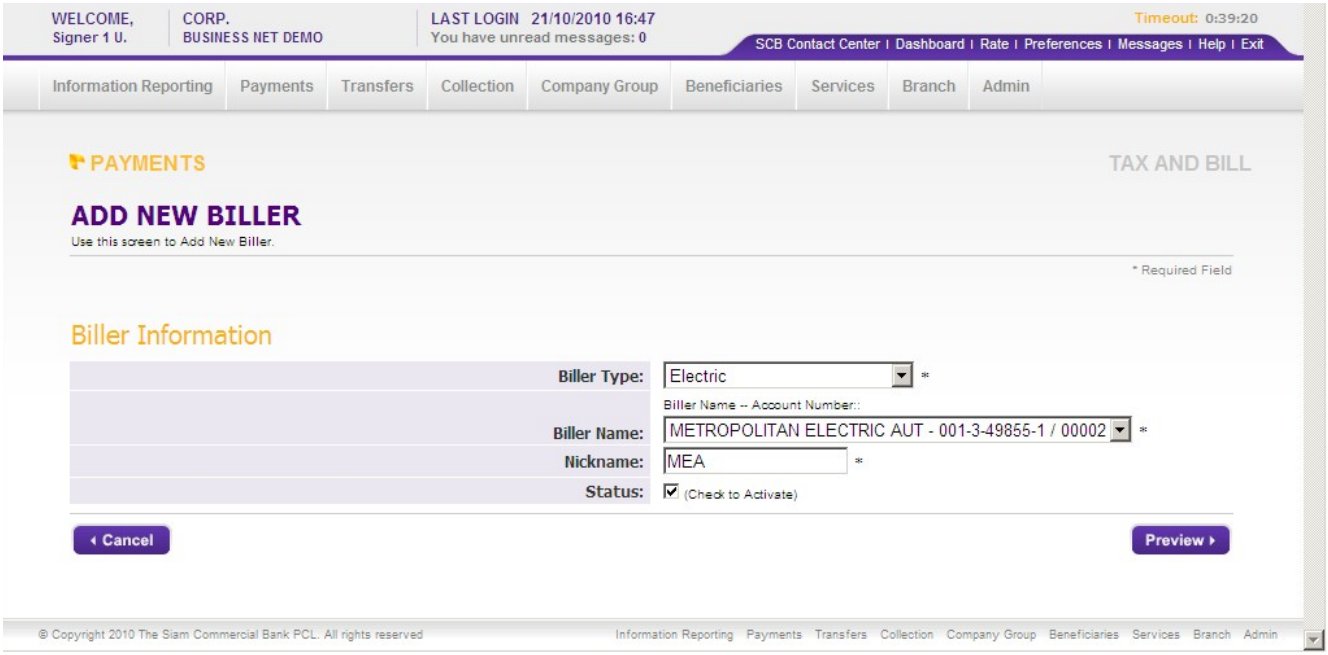
1. select Payments > Tax and Bill > Biller Profile



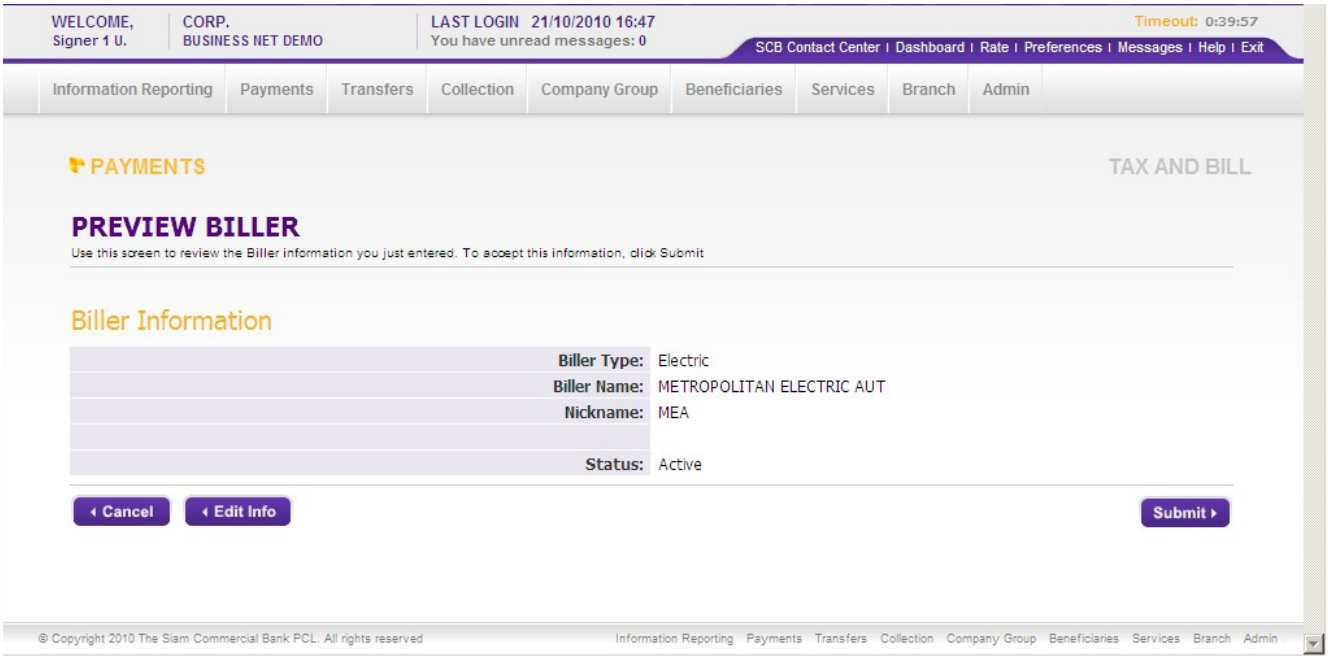


2. Select "Add Biller" to add biller

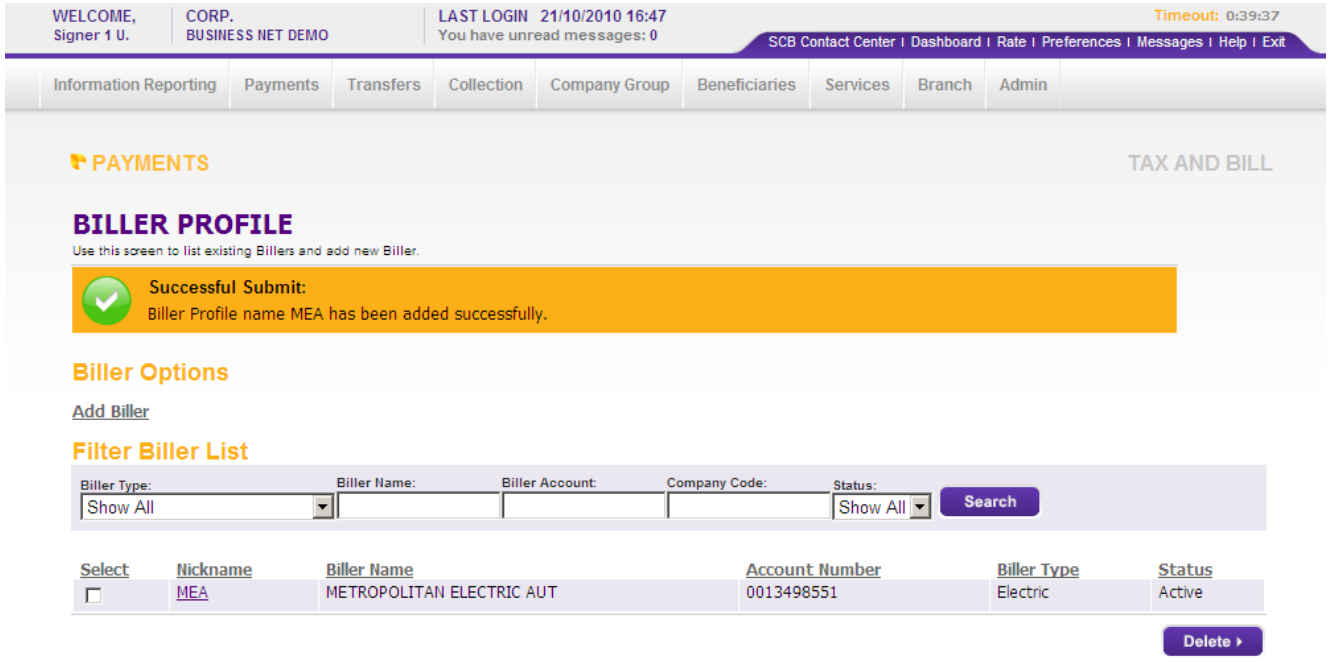
2.1	Biller Type	select type of biller
2.2	Biller Name	name of bill I.e. MEA
2.3	Nickname	short name
2.4	Status	flag "Check to Activate" to activate when create transaction



3. After create, click "Preview" to check enter preview page and check correctness. Then, click "Edit Info" if there is any information to be modified or click "Submit"to confirm Biller.



4. Status will be displayed as “Active”

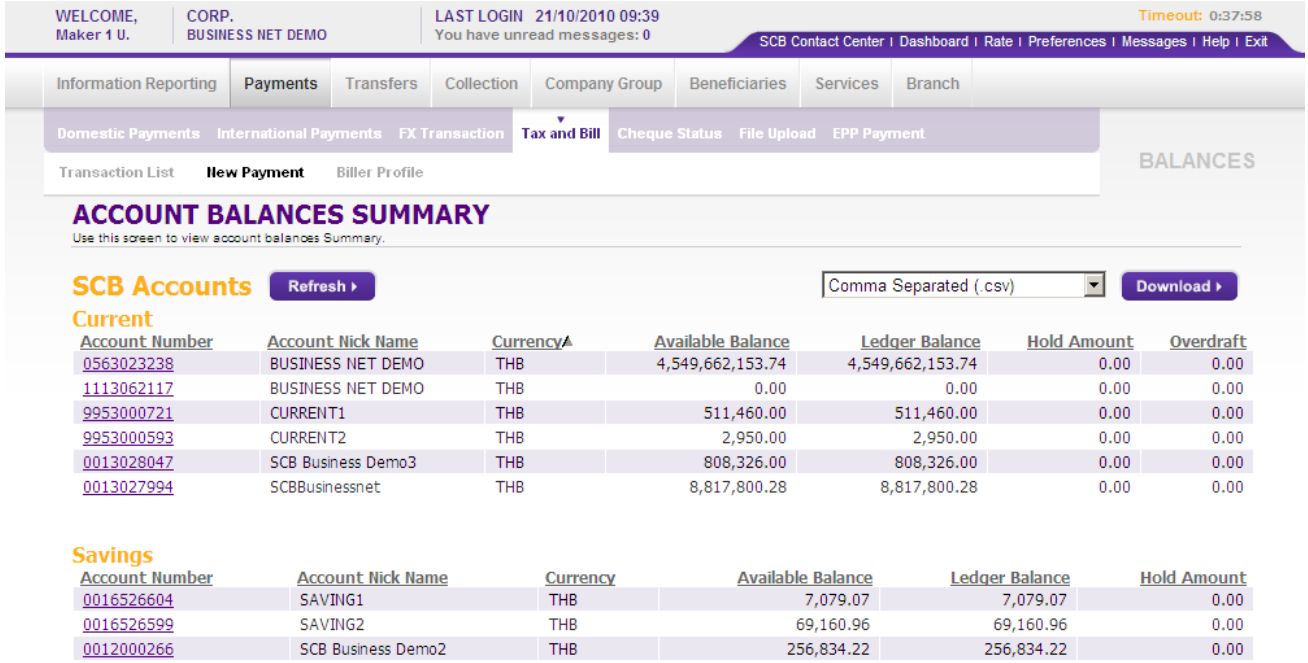


<u>Remarks:</u> In case Biller need to be cancelled from biller list , flag biller and click 'delete”

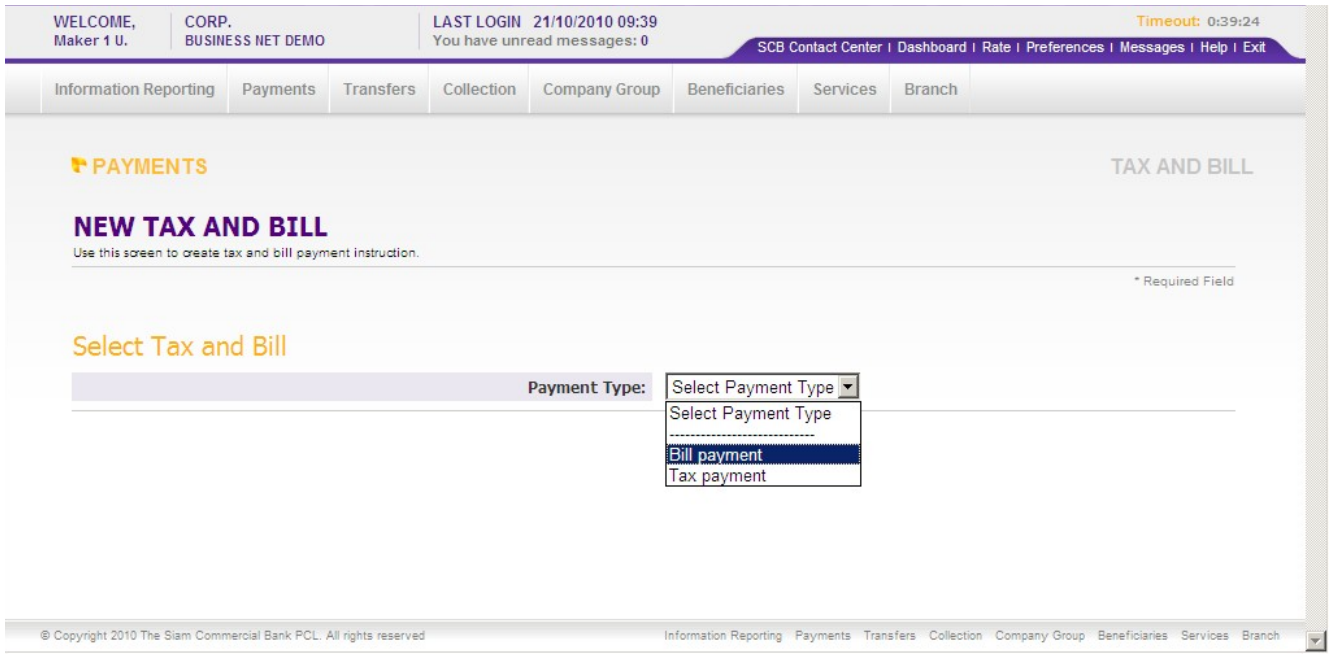
Bill Payment - MEA

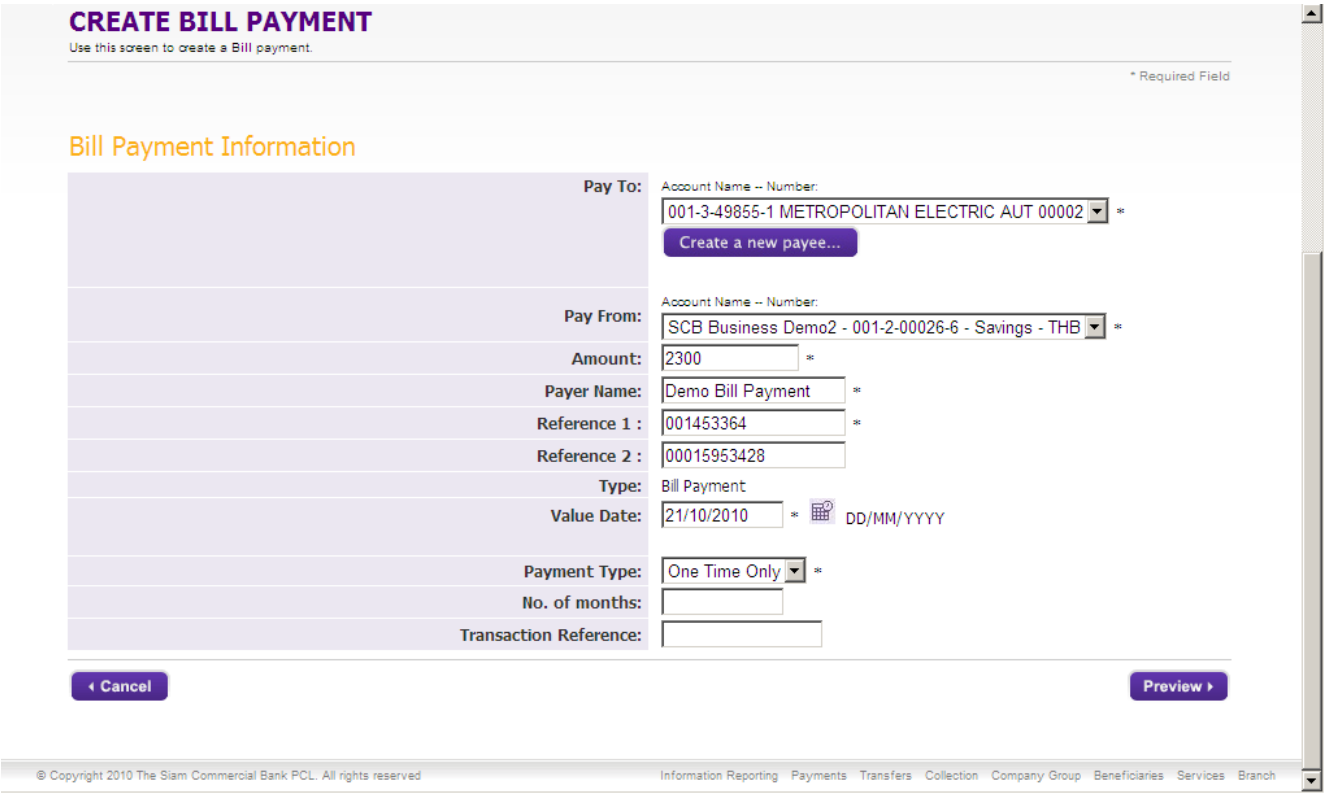
- **How to create transaction>> Maker**

1. Select Payments > Tax and Bill > New Payment : to create new transaction



2. select "Bill Payment " from drop down list





2.1	Pay To	Metropolitan Electric
2.2	Pay From	Debit Account
2.3	Amount	Payment amount
2.4	Payer Name	Payer name
2.5	Reference 1	9 digits MEA a/c
2.6	Reference 2	11 digits invoice number
2.7	Value Date	transaction value date (can be scheduled)

3. After finish, click "Preview" to enter preview page and check correctness. If you want to edit, click "Edit Payment" or click "Submit Payment" to confirm payment.

WELCOME, Maker 1 U. | CORP. BUSINESS NET DEMO | LAST LOGIN 21/10/2010 09:39 You have unread messages: 0 | Timeout: 0:39:47

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PAYMENTS TAX AND BILL

PREVIEW BILL PAYMENT

Use this screen to review the Bill payment information you just entered. To accept this information, click Submit Payment.

Bill Payment Information

Pay To:	METROPOLITAN ELECTRIC AUT -- 0013498551 -- 00002
Pay From:	SCB Business Demo2 - 001-2-00026-6 - Savings - THB
Amount:	2,300.00THB
Fee amount:	10.00
Payer Name:	Demo Bill Payment
Reference 1 :	001453364
Reference 2 :	00015953428
Type:	Bill Payment
Value Date:	21/10/2010
Payment Type:	One Time Only
No. of months:	0
Transaction Reference:	

Cancel | Edit Payment | Submit Payment

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Information Reporting Payments Transfers Collection Company Group Beneficiaries Services Branch

4. Status will be displayed as " Ready to Sign" . Signer must login to sign

WELCOME, Maker 1 U. | CORP. BUSINESS NET DEMO | LAST LOGIN 21/10/2010 09:39 You have unread messages: 0 | Timeout: 0:39:52

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PAYMENTS TAX AND BILL

TAX AND BILL LIST

Use this screen to select tax and bill options or review tax and bill payments.

Successful Submit:
Bill payment 5674003 on 21/10/2010 for 2,300.00THB has been created successfully with status Ready to Sign.

Filter Tax and Bill

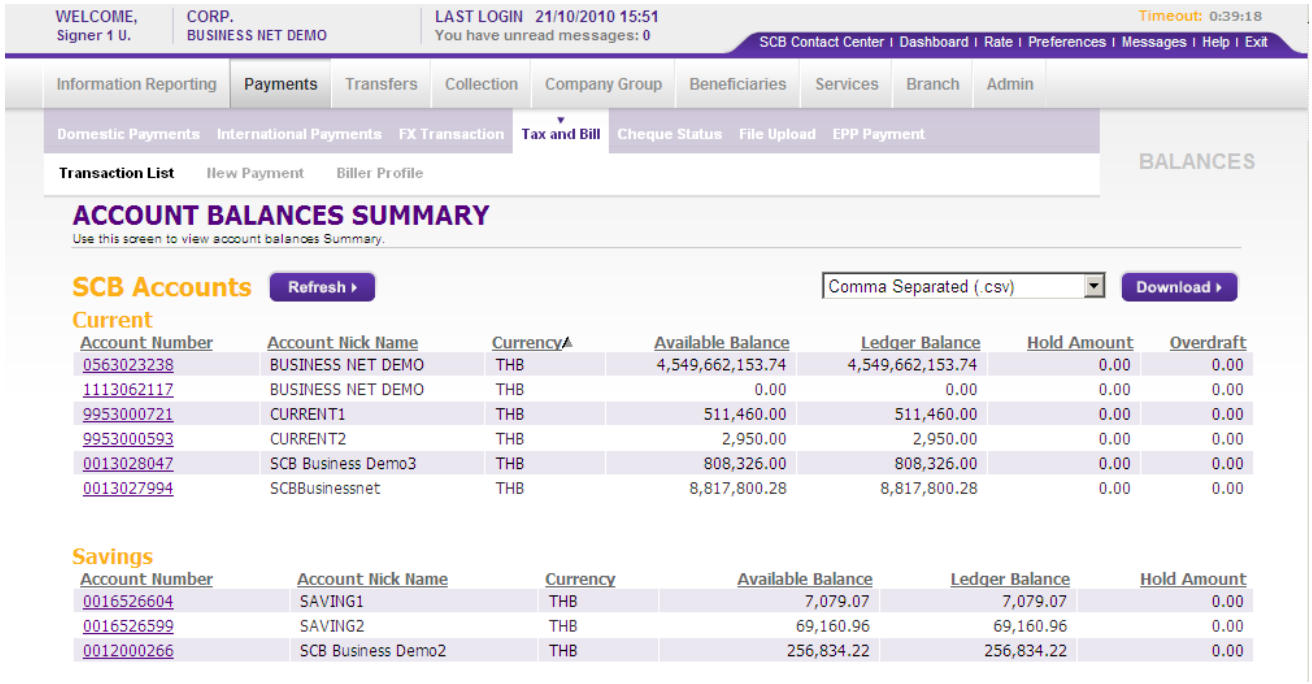
Payment Type: Show All | Payment Status: Show All | All Payment | Create Date | Value Date | From: 14/10/2010 | To: 28/10/2010 | Search

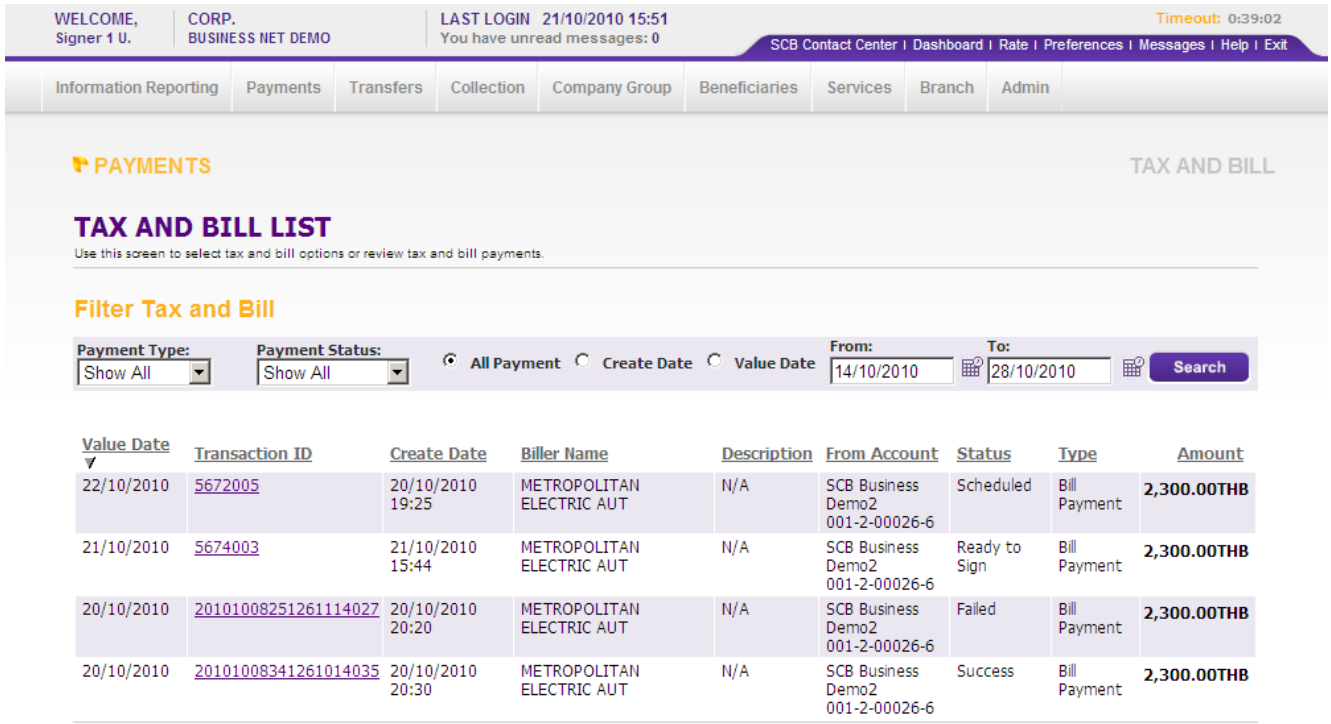
Value Date	Transaction ID	Create Date	Biller Name	Description	From Account	Status	Type	Amount
22/10/2010	5672005	20/10/2010 19:25	METROPOLITAN ELECTRIC AUT	N/A	SCB Business Demo2 001-2-00026-6	Scheduled	Bill Payment	2,300.00THB
21/10/2010	5674003	21/10/2010 15:44	METROPOLITAN ELECTRIC AUT	N/A	SCB Business Demo2 001-2-00026-6	Ready to Sign	Bill Payment	2,300.00THB
20/10/2010	20101008251261114027	20/10/2010 20:20	METROPOLITAN ELECTRIC AUT	N/A	SCB Business Demo2 001-2-00026-6	Failed	Bill Payment	2,300.00THB

Bill Payment - MEA

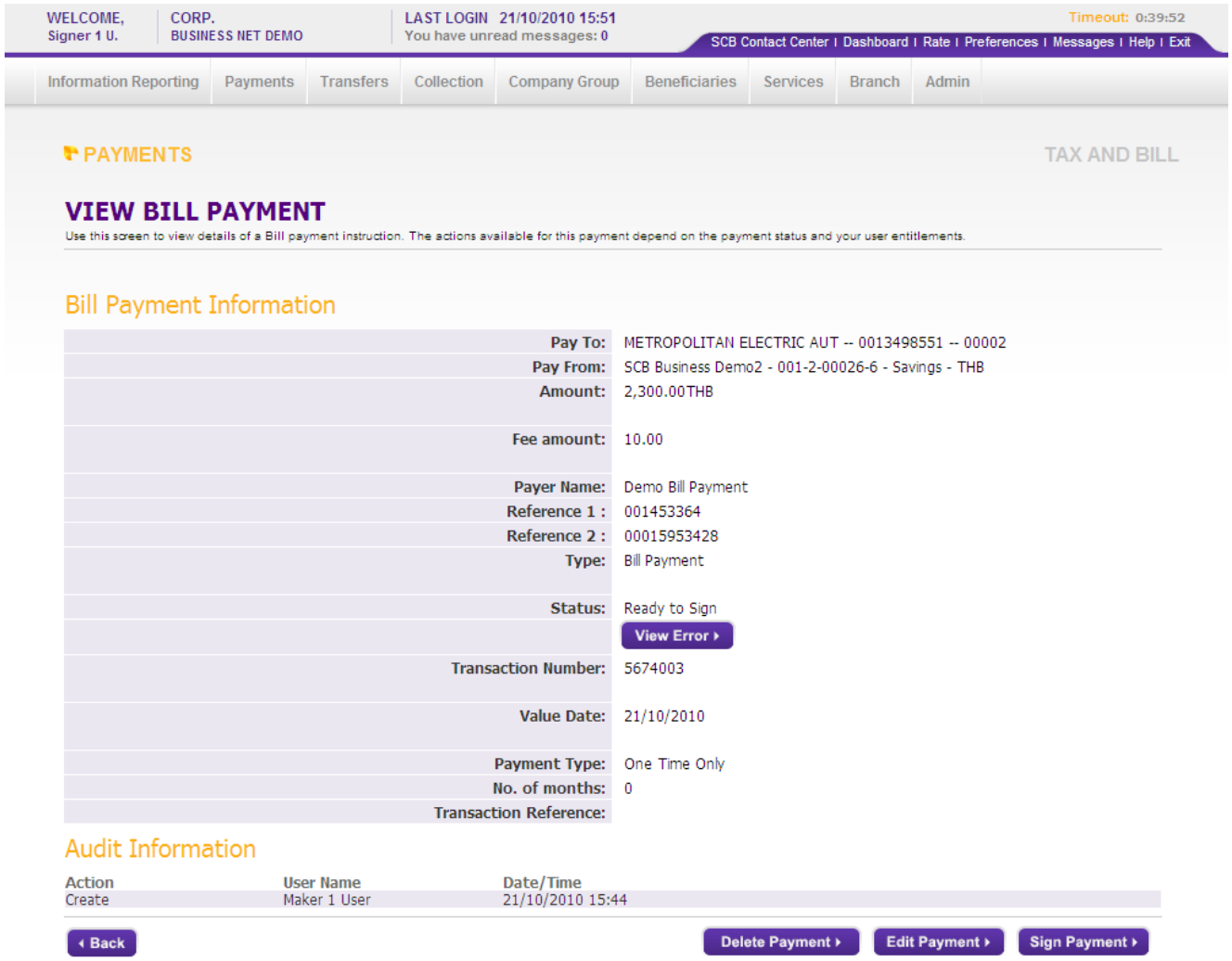
- **Authorize bill payment >> Signer**

1. select Payments > Tax and Bill > Transaction List : select Transaction ID

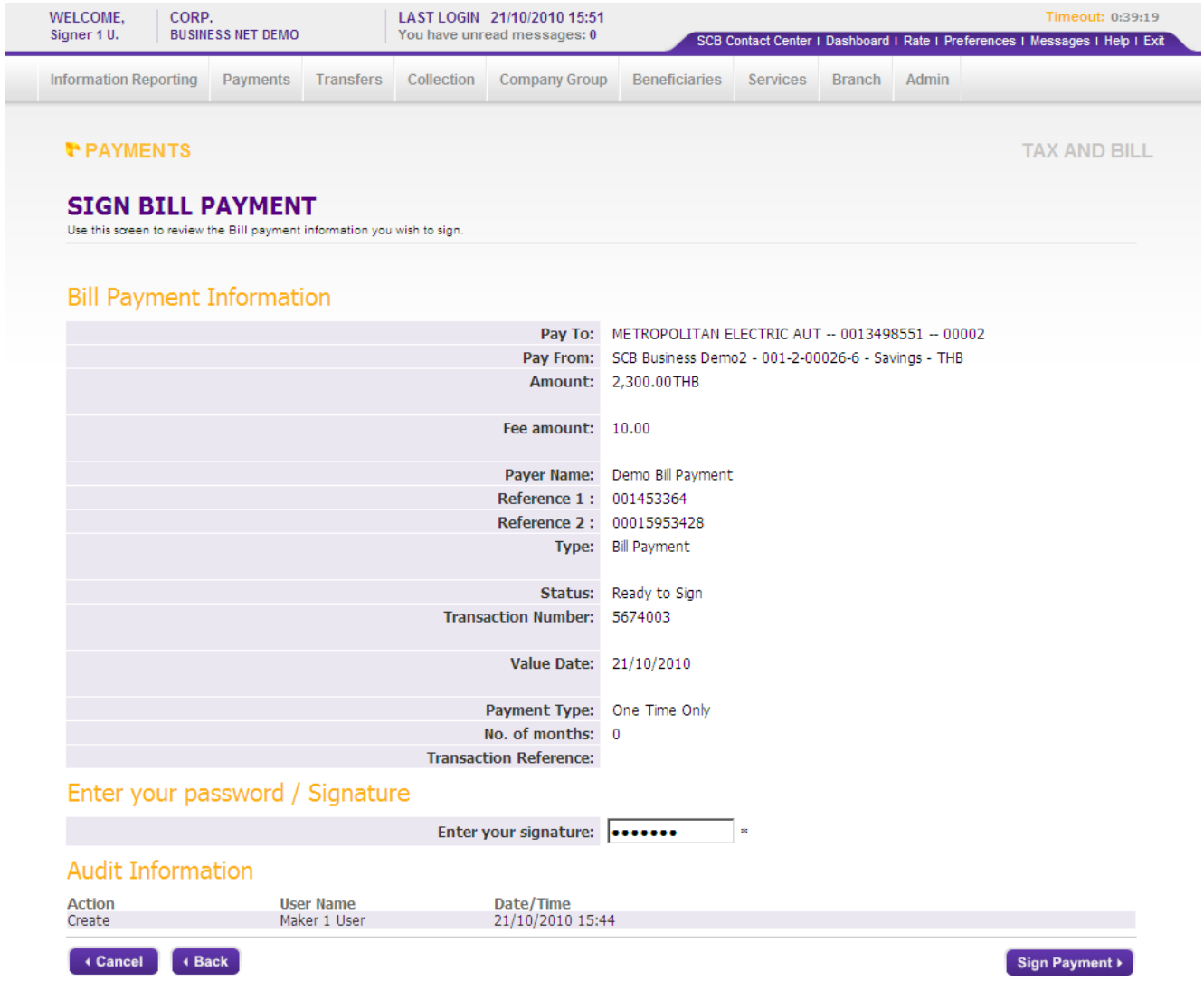




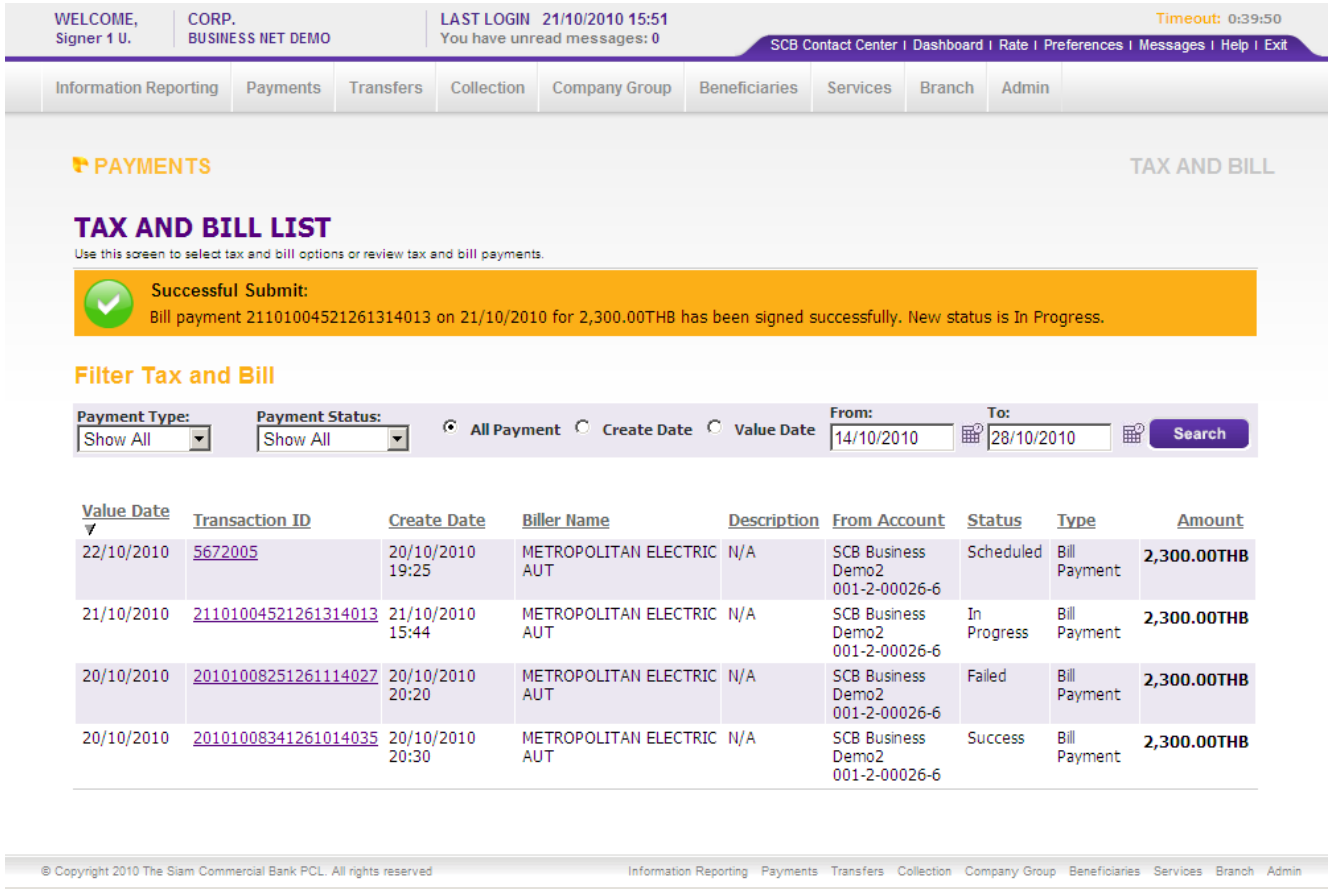
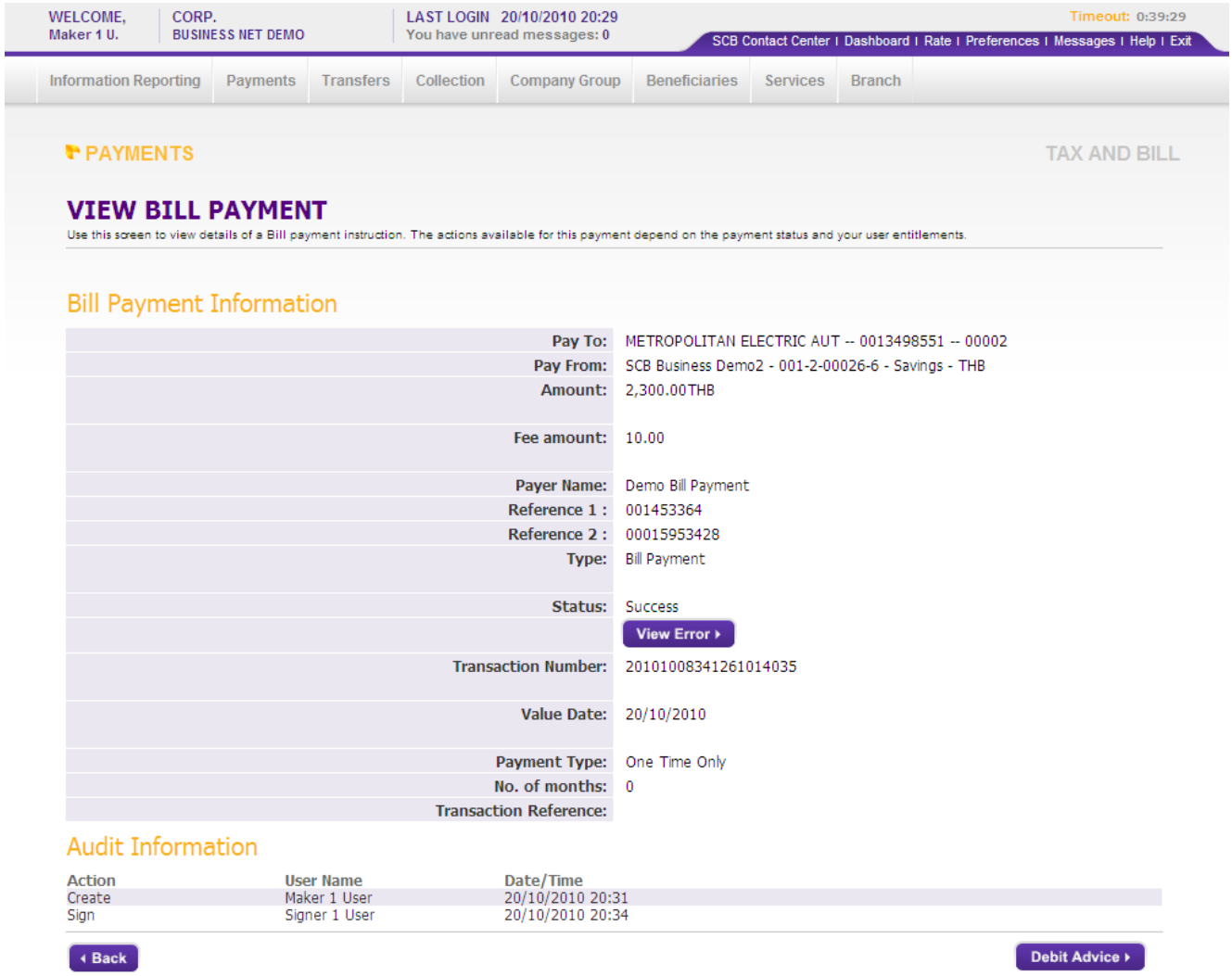
2. Check correctness of transaction and click "Sign Payment" to authorize



3. Enter ' Password' or 'Token Response' on ' Enter Your Signature '. Then click “Sign Payment” to authorize transaction or click “Back” or “Cancel” to go to previous page.



4. After sign transaction, status will be displayed as “In progress” which mean bank is processing your transaction. Last status will be 'success'



5. You can download debit advice by click on "Debit Advice".